



**Report of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
October 26, 2016**

Board Members Present:

Robert McKinley, Chair	Necia Christensen
Sherrie Hall Everett, Vice Chair	Karen Cronin
Jeff Hawker, Vice Chair	Charles Henderson
Jeff Acerson	Dannie McConkie
Keith Bartholomew	Bret Millburn
Gregory Bell	Michael Romero

Board Members Excused/Not in Attendance: Justin Allen, Matthew Bell, Babs De Lay, and Troy Walker

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair McKinley welcomed attendees and called the meeting to order at 2:08 p.m. with nine voting board members present. The board and meeting attendees then recited the Pledge of Allegiance.

Safety Minute. Chair McKinley yielded the floor to Dave Goeres, UTA Chief Safety and Security Officer, for a brief safety message.

Swearing in of New Trustee. Rebecca Cruz, UTA Board of Trustees Support Manager, administered the oath of office to Karen Cronin.

General Public Comment Period. Public comment was given by Tammi Diaz, Claudia Johnson, and George Chapman.

President/CEO Report. Jerry Benson, UTA President/CEO, delivered his monthly report to the board and provided information on the following topics:

- Extension of the UTA FAREPAY promotion
- Bus stop improvements along route 200
- Status update on the President/CEO public listening tour

Resolution 2016-10-01: Submission of the Tentative 2017 Budget for Approval.

Presentation of Item. Mr. Benson delivered a presentation on UTA's draft 2017 budget and goals. The presentation covered the 2017 operating and capital revenue budgets, UTA's work on strategic alignment, board priority objectives, and the 2017 operating and capital expense budgets. Mr. Benson outlined adjustments that were made to the tentative budget between the board's committee of the whole meeting earlier this month and today. Questions were posed by the board and answered by staff.

Trustee Romero joined the meeting at 2:41 p.m.

Trustee Bartholomew joined the meeting at 2:50 p.m.

Public Input. Robert Biles, acting in his capacity as board secretary, indicated that no public comments were received online. In-person public input was given by George Chapman. Chair McKinley asked Mr. Benson to respond to concerns about the capital budget raised by Mr. Chapman.

Board Discussion and Decision/Action. A motion to approve the resolution was made by Trustee Henderson and seconded by Trustee Greg Bell. The motion carried by unanimous consent with eleven aye votes.

Vice Chair Everett requested the audio portion of today's board meeting be posted on UTA's website with the budget information. Trustee Bartholomew asked that a system be established to provide access to additional information on the budget that members of the public may wish to see.

Transit-Oriented Development Update.

Presentation of Item. Steve Meyer, UTA Chief Development Officer, gave an update presentation on UTA's transit-oriented development (TOD) policy "reset." He reviewed the board's priorities, lessons learned from the past TOD program, reforms that have been made to date, program objectives, TOD project development process, and TOD policy benefits.

Trustee Henderson left the meeting at 3:20 p.m.

Public Input. Mr. Biles indicated that no comment was received online regarding this item. In-person public comment was given by George Chapman and Julia Collins, the latter of whom spoke as a representative of the Wasatch Front Regional Council.

Board Discussion and Decision/Action. Questions were posed by the board and answered by staff. Trustee Bartholomew suggested "going to the end first" and setting metrics for TOD. Vice Chair Everett commended the TOD staff on their efforts. Trustee Acerson asked that UTA articulate issues encountered in the past and define anticipated outcomes. Trustee Cronin requested that UTA consider the potential impacts of a TOD on rural communities and communities outside the development area. Mr. Meyer indicated that UTA plans to weigh financial arrangements at TOD sites, particularly as they relate to leasing, on a case-by-case basis.

International Travel Approval Request.

Presentation of Item. Mr. Benson introduced the item which is a request to authorize two UTA employees to travel to Winnipeg, Canada in February 2017 to perform inspections required by the Federal Transit Administration on two New Flyer pilot buses.

Public Input. Mr. Biles indicated that two comments were received online regarding this item. Both comments were neutral. No in-person public comment was given.

Board Discussion and Decision/Action. A motion to approve the international travel request was made by Trustee Christensen and seconded by Trustee Millburn. The motion carried by unanimous consent.

Items for Consent. Consent items were comprised of the following:

- Approval of September 28, 2016 Meeting Report
- Monthly Financial Reports for August 2016

A motion to approve the consent items was made by Trustee Millburn and seconded by Trustee Romero. The motion carried by unanimous consent.

Presentations/Informational Items. No discussion took place relative to this agenda item.

Other Business. Chair McKinley initiated a conversation among the board on board governance. He suggested some type of committee structure that would meet as necessary, targeted board work on single topics as appropriate, and occasional committee of the whole meetings. Discussion ensued.

- Trustee Bartholomew suggested holding standard meetings in standard time blocks. Trustee McConkie concurred with this suggestion.
- Vice Chair Everett requested more open dialogue among board members on topics discussed in committee meetings. She also asked which committees trustees felt were essential.
- Trustee Christensen stated that a community outreach committee would be appropriate.
- Trustee Bartholomew added that the board governance structure should be tailored to the board's objectives.

Chair McKinley informed trustees that a committee of the whole meeting will be held on Wednesday, November 2, 2016, at noon to discuss board governance in more detail.

Closed Session. Chair McKinley indicated there were matters to be discussed in closed session relative to litigation and personnel. A motion to move into closed session was made by Trustee Millburn and seconded by Trustee Bartholomew. The motion carried by unanimous consent and the board moved into closed session at 3:55 p.m.

Open Session. A motion to return to open session was made by Trustee Millburn and seconded by Trustee Romero. The motion carried by unanimous consent and the board returned to open session at 4:56 p.m.

Action Taken Regarding Matters Discussed in Closed Session. No action was taken regarding matters discussed in closed session.

Adjournment. The meeting was adjourned at 4:57 p.m. by motion.

Transcribed by Cathie Griffiths
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