

UTA Board of Trustees Meeting

February 10, 2021



Call to Order and Opening Remarks

Electronic Meetings Determination Statement



In Memory of Matt Johnson

One of our own.

Matt Johnson
1980–2021



In Memory of Matt Johnson



Safety First Minute



Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

All comments received through alternate means were distributed to the board before the meeting and will be attached as an appendix to the meeting minutes



Consent Agenda

- a. Approval of January 27, 2021 Board Meeting Minutes



Recommended Action (by acclamation)

Motion to approve consent agenda



Legislative Update



Agency Report

- a. Clear the Air Challenge



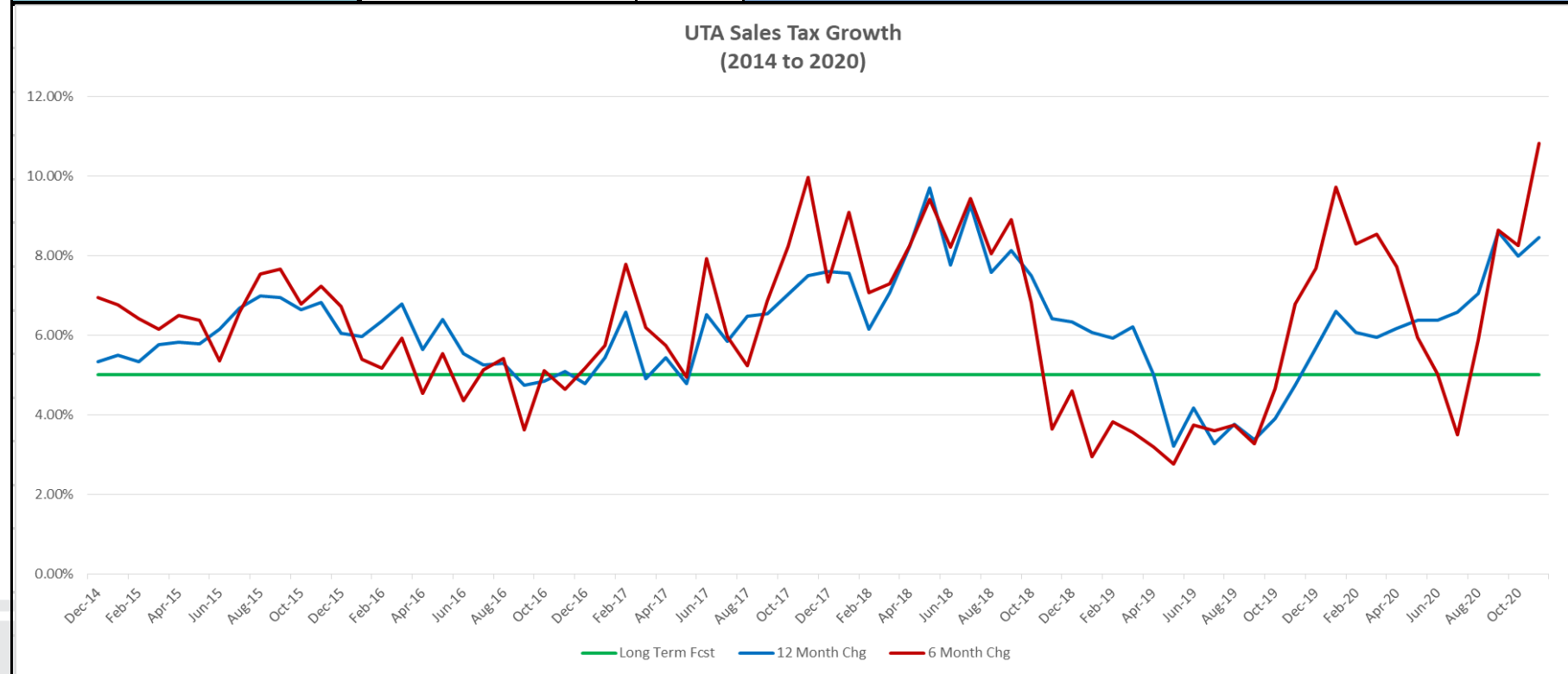
Financial Report – December 2020



UTA Board Dashboard

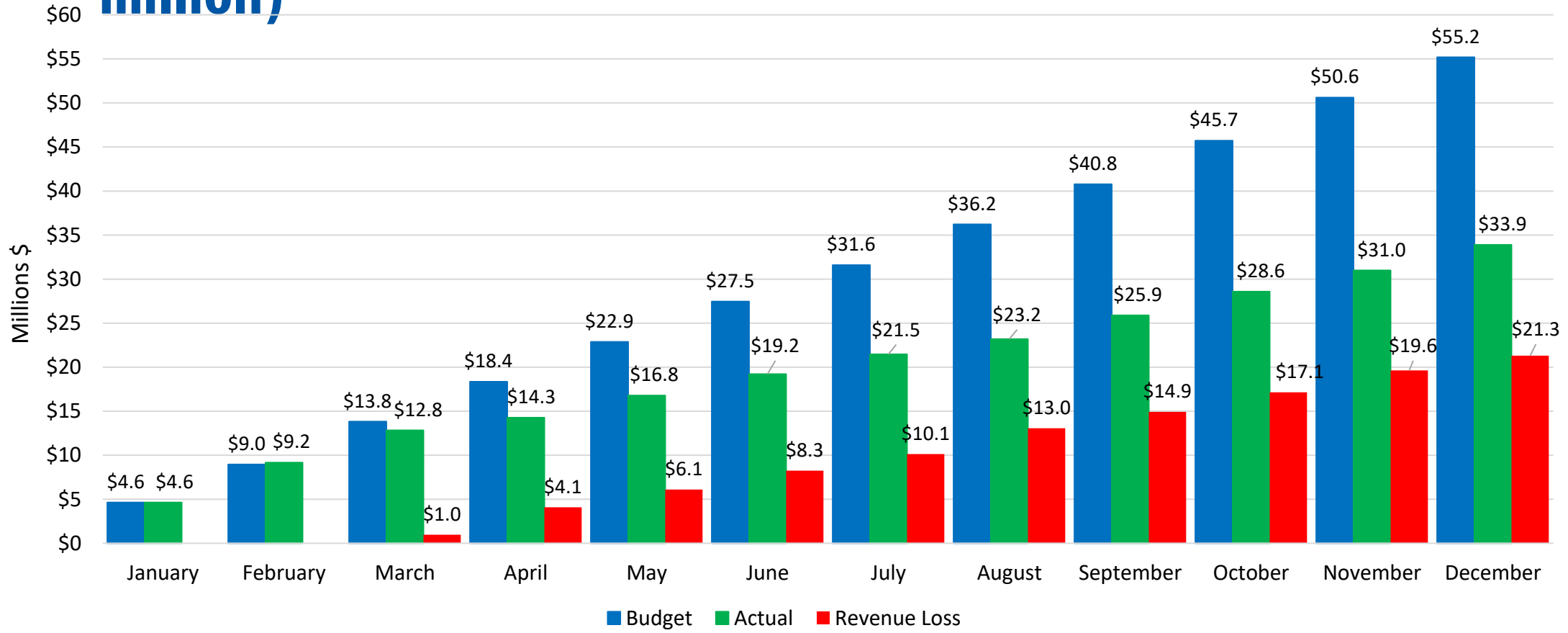
December Preliminary 2020

Financial Metrics	<i>Fav/</i>				<i>Fav/</i>			
	Dec Actual	Dec Budget	(Unfav)	%	YTD Actual	YTD Budget	(Unfav)	%
Sales Tax (Nov '20 mm \$)	\$ 33.3	\$ 28.9	\$ 4.37	● 15.1%	\$ 324.3	\$ 312.7	\$ 11.60	● 3.7%
Fare Revenue (mm)	\$ 2.9	\$ 4.6	\$ (1.66)	● -36.3%	\$ 33.9	\$ 55.2	\$ (21.30)	● -38.6%
Operating Exp (mm)	\$ 26.8	\$ 26.2	\$ (0.57)	● -2.2%	\$ 282.4	\$ 310.7	\$ 28.23	● 9.1%
Subsidy Per Rider (SPR)	\$ 15.42	\$ 5.88	\$ (9.54)	● -162.2%	\$ 10.56	\$ 5.88	\$ (4.68)	● -79.6%
UTA Diesel Price (\$/gal)	\$ 1.85	\$ 2.50	\$ 0.65	● 25.9%	\$ 1.49	\$ 2.50	\$ 1.01	● 40.3%
Operating Metrics	Dec Actual	Dec-19	F/(UF)	%	YTD Actual	YTD 2019	F/(UF)	%
Ridership (mm)	1.55	3.48	(1.9)	● -55.5%	23.53	44.24	(20.7)	● -46.8%
Alternative Fuels	CNG Price (Diesel Gal Equiv)		\$ 1.85					



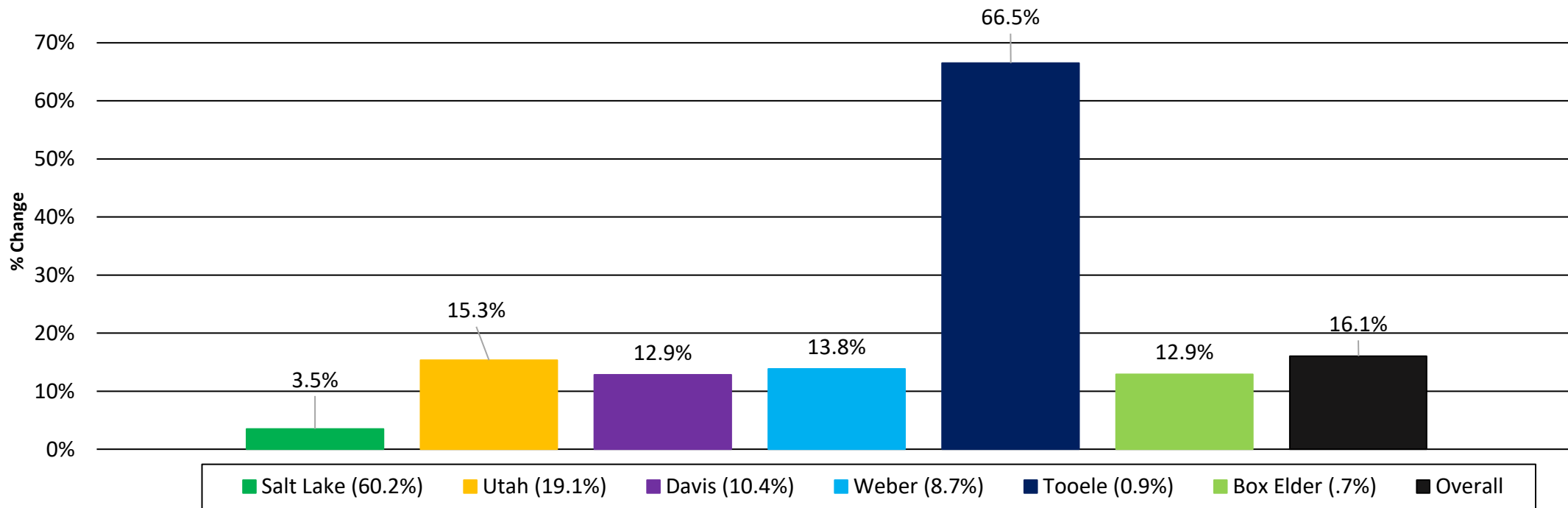
2020 Preliminary Passenger Revenues Thru December 31 (\$33.9 million)

UTAH TRANSIT AUTHORITY

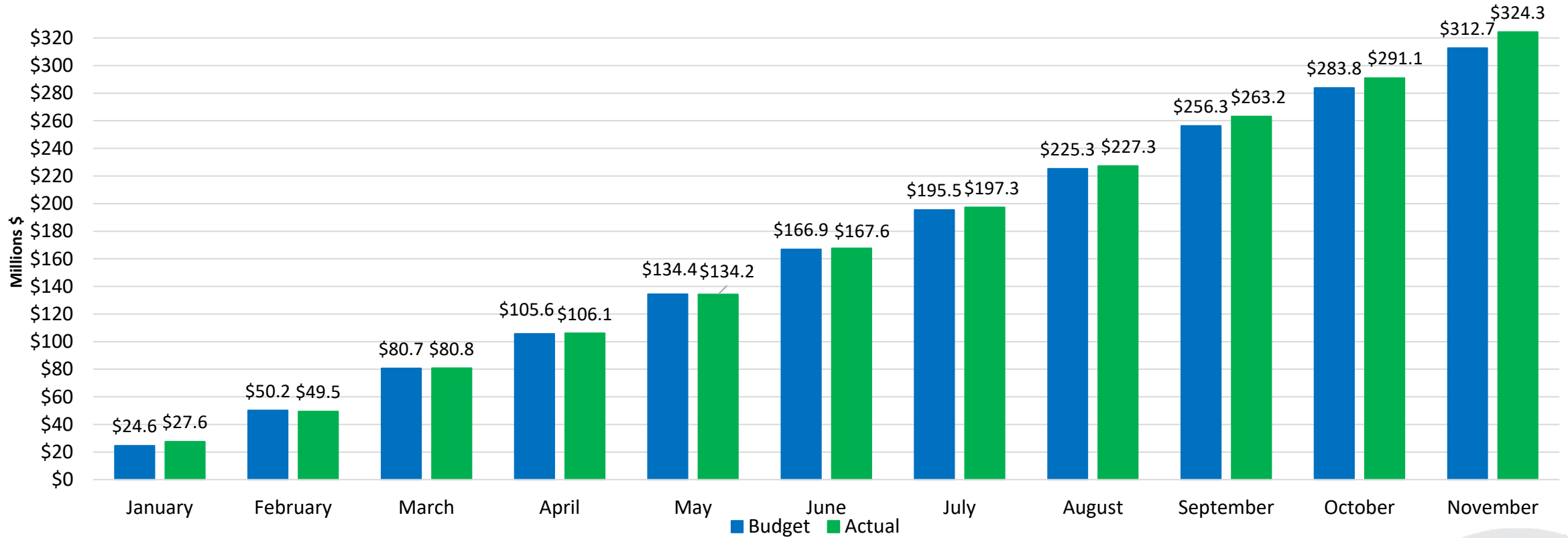


Sales Tax Collections

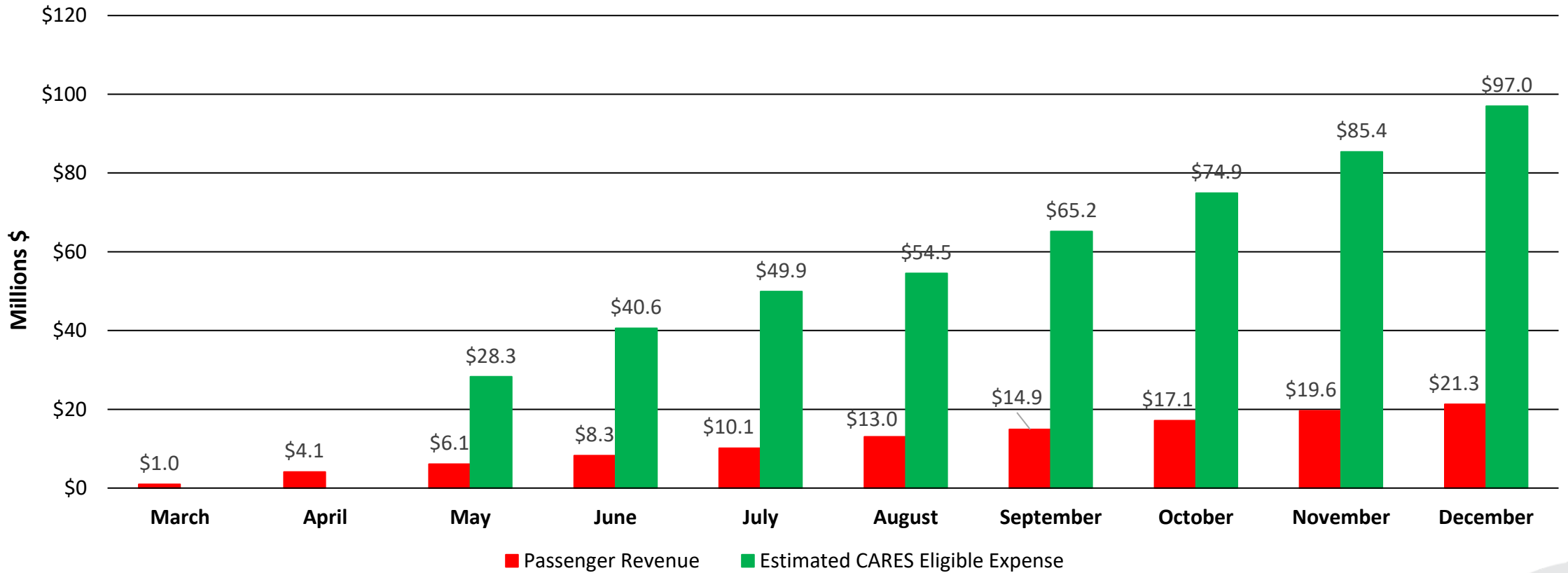
(Percentage Growth 2020 over 2019 for 12 months ended November 30)



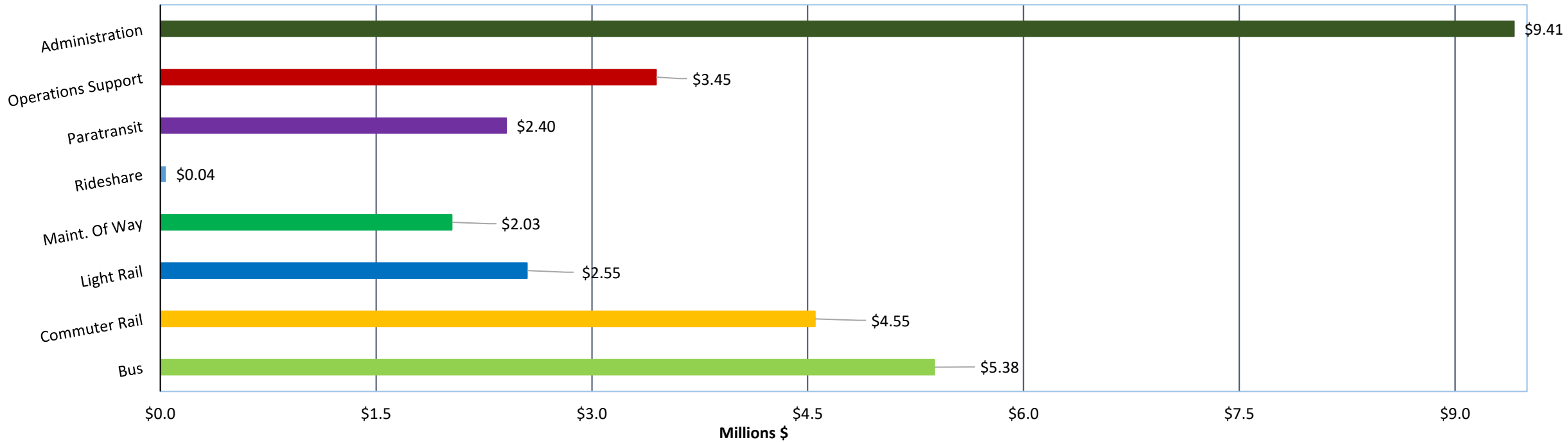
2020 Sales Tax Revenues Thru November (\$324.3 million)



YTD Revenue Loss and CARES Funding Estimates (cumulative)

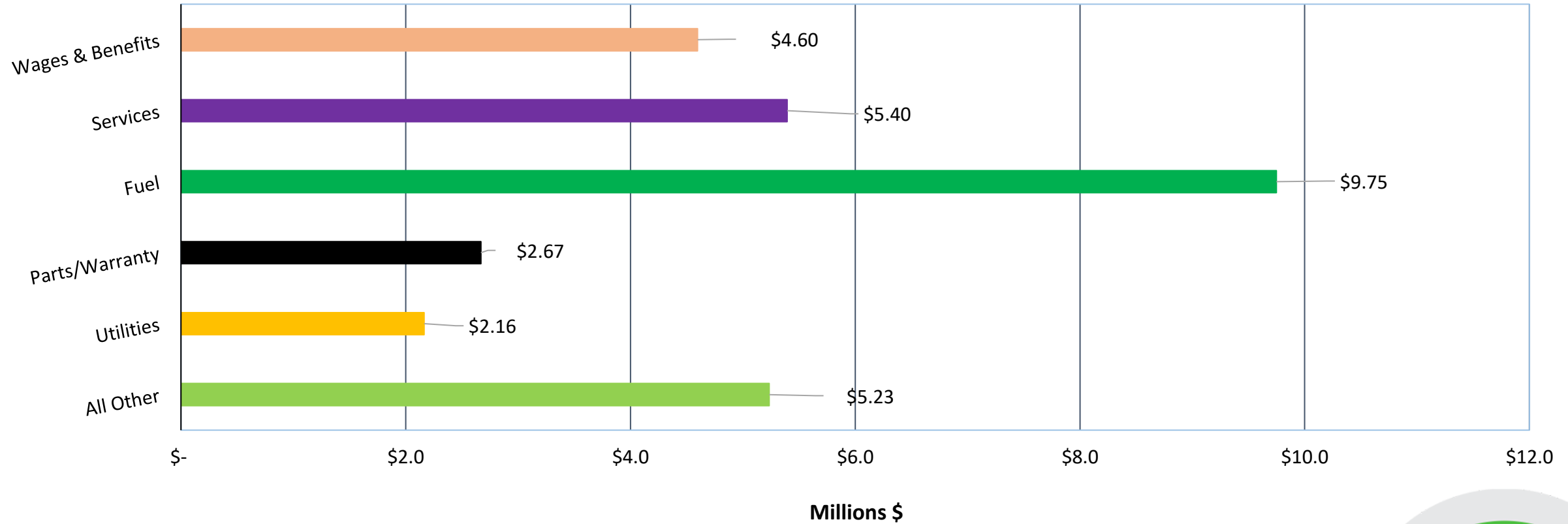


2020 Operating Preliminary Expense Thru December 31 – Variance by Mode (\$29.8 million)

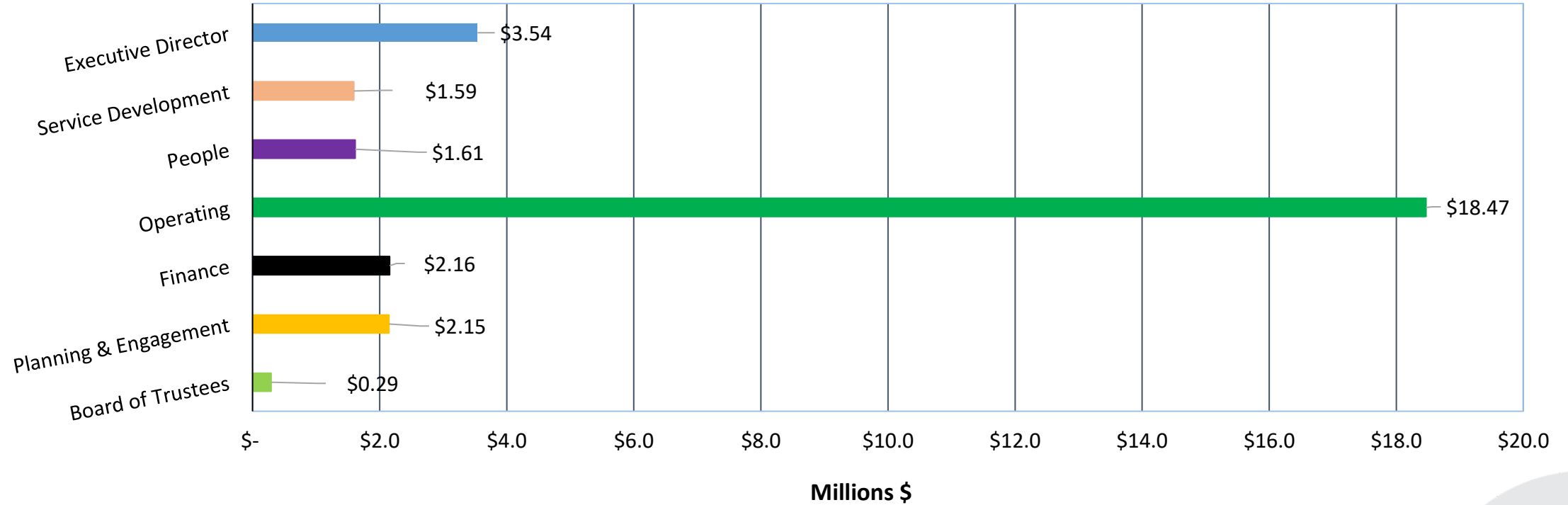


2020 Total Preliminary Expense Thru December 31 - Variance by Expense Type (\$29.8 million)

UTAH TRANSIT AUTHORITY



2020 Total Preliminary Expense Thru December 31 - Variance by Chief Officer (\$29.8 million)



Resolutions



R2021-02-01

**Resolution Authorizing the Handling of Funds, and the
Investment and Disbursement of Monies**



Resolution Description

R2021-02-01

- Rescind existing Resolution R2012-05-01
- Authorizes and empowers the following to invest or reinvest funds
 - Board Chair
 - Executive Director
 - Treasurer
 - Treasurer's designee



Resolution Description

R2021-02-01 (continued)

- Identifies the following as authorized signatories for transactions greater than \$5,000 (requires two signatures)
 - Executive Director
 - Treasurer
 - Treasurer's designee
 - Comptroller
 - Assistant Comptroller



Recommended Action (by roll call)

R2021-02-01

Resolution Authorizing the Handling of Funds, and the Investment and Disbursement
of Monies



R2021-02-02

**Resolution Designating Authorized Users for Its Utah
Public Treasurers' Investment Fund Accounts**



Resolution Description

R2021-02-02

- Rescind existing Resolution R2018-10-05
- Designates the following as authorized users for Utah's Public Treasurers Investment Fund
 - Chief Finance Officer - Bill Greene
 - Comptroller - Troy Bingham
 - Financial Services Administrator - Emily Diaz



Recommended Action (by roll call)

Approve R2021-02-02 with proposed amendments

Resolution Designating Authorized Users for Its Utah Public Treasurers' Investment
Fund Accounts



R2021-02-03

**Resolution Requesting the Utah Department of
Transportation to Use Eminent Domain for the Acquisition
of Property Necessary for the Ogden-Weber State
University Bus Rapid Transit Project
(3195 South Harrison Blvd, Ogden, Utah)**

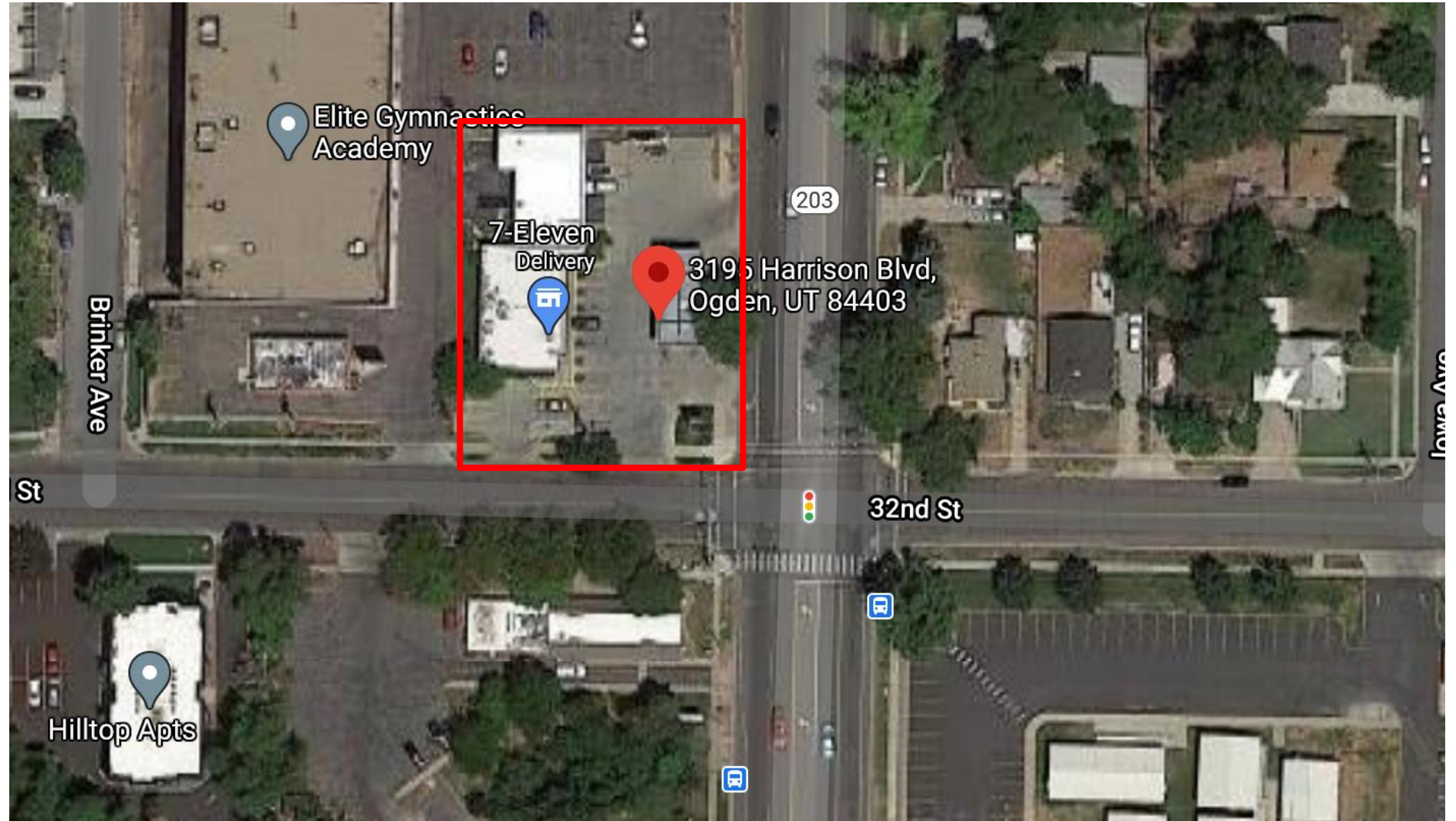


Property Overview



Seller	Edward P & WF Carol A Marquez
Purpose of Acquisition	Ogden-Weber BRT Right-of-Way
Location	3195 Harrison Blvd, Ogden, Utah
Fee Acquisition	0.48 acres + 4,995 square-foot building
Total Property Value	\$1,650,000
Funding Source	Ogden-Weber BRT Project Budget

Property Context Map



Negotiations & Recommendation



- Negotiations with owner and 7-Eleven have been ongoing for over a year without resolution
- Delay is jeopardizing project schedule
- Proposed resolution will give UTA a condemnation option if necessary

Request



1. Approve resolution
2. Authorize Executive Director to request the Utah Department of Transportation to commence eminent domain proceedings

Recommended Action (by roll call)

R2021-02-03

Resolution Requesting the Utah Department of Transportation to Use Eminent Domain for the Acquisition of Property Necessary for the Ogden-Weber State University Bus Rapid Transit Project (3195 South Harrison Blvd, Ogden, Utah)



R2021-02-04

**Resolution Authorizing Execution of Amendment No. 1 to
an Interlocal Cooperation Agreement with the Utah
Department of Transportation for the Vineyard
FrontRunner Station and Northern Utah County Double
Tracking Project**



Vineyard Station and Northern Utah County Double-Tracking Project

- The Utah State Legislature appropriated \$4M to the design & construction of the Vineyard FrontRunner Station
- 1.8 miles of double track is required north of the Vineyard Station due to operational constraints caused by Positive Train Control systems
- UTA is funding the double track portion of the project which is anticipated to be approximately \$10M
- Final Design is now complete.
- The Contractor and the independent cost estimator have submitted estimated costs of the project and they are higher than the currently committed \$14M total project funds.



Station and Double Tracking location



5



UTA and UDOT Interagency Cooperative Agreement

- The ILA between UTA and UDOT defines the roles and responsibilities for design, construction, and maintenance of the Vineyard Station and associated Double Tracking:
 - UDOT will be the lead procurement agency – design and construction contracts will go through their procurement process
 - UTA in conjunction with UDOT, will oversee design, construction inspection/testing, and final acceptance of both station and double tracking
 - Construction of both station and double tracking will occur within UTA's current right-of-way limits
 - Final acceptance will not be granted until all System Integration, Safety Testing and Certification have occurred to UTA's satisfaction
 - UTA will assume ownership, warranty, and future operations & maintenance



Amendment No. 1

Amendment No 1 changes the following terms of the agreement:

- Shifts the responsibility to purchase long lead track and signal materials from UDOT to UTA
- Increases the committed UTA funding from \$10M to \$16.94M for double track construction
- Identifies the need to obtain an additional \$1.68M to complete the station construction (UDOT's original commitment was \$4M for the station)
- In order to keep the project moving forward, UTA commits to temporarily cover the additional UDOT funding until UDOT can find a source for the additional funds.



Recommended Action (by roll call)

R2021-02-04

Resolution Authorizing Execution of Amendment No. 1 to an Interlocal Cooperation Agreement with the Utah Department of Transportation for the Vineyard FrontRunner Station and Northern Utah County Double Tracking Project



Contracts, Disbursement, and Grants



Contract: 2019-2020 Terms of Participation (First Step House)

Recommended Action (by acclamation)

Motion to approve contract as presented in meeting materials



Contract: 2019-2020 Terms of Participation (TURN Community Services)

Recommended Action (by acclamation)

Motion to approve contract as presented in meeting materials



Change Order: Advertising Contract Extension (R&R Partners)

Recommended Action (by acclamation)

Motion to approve change order as presented in meeting materials



Discussion Items



Continuous Improvement Team Report 2020



Who We Are

- **Our Mission:**

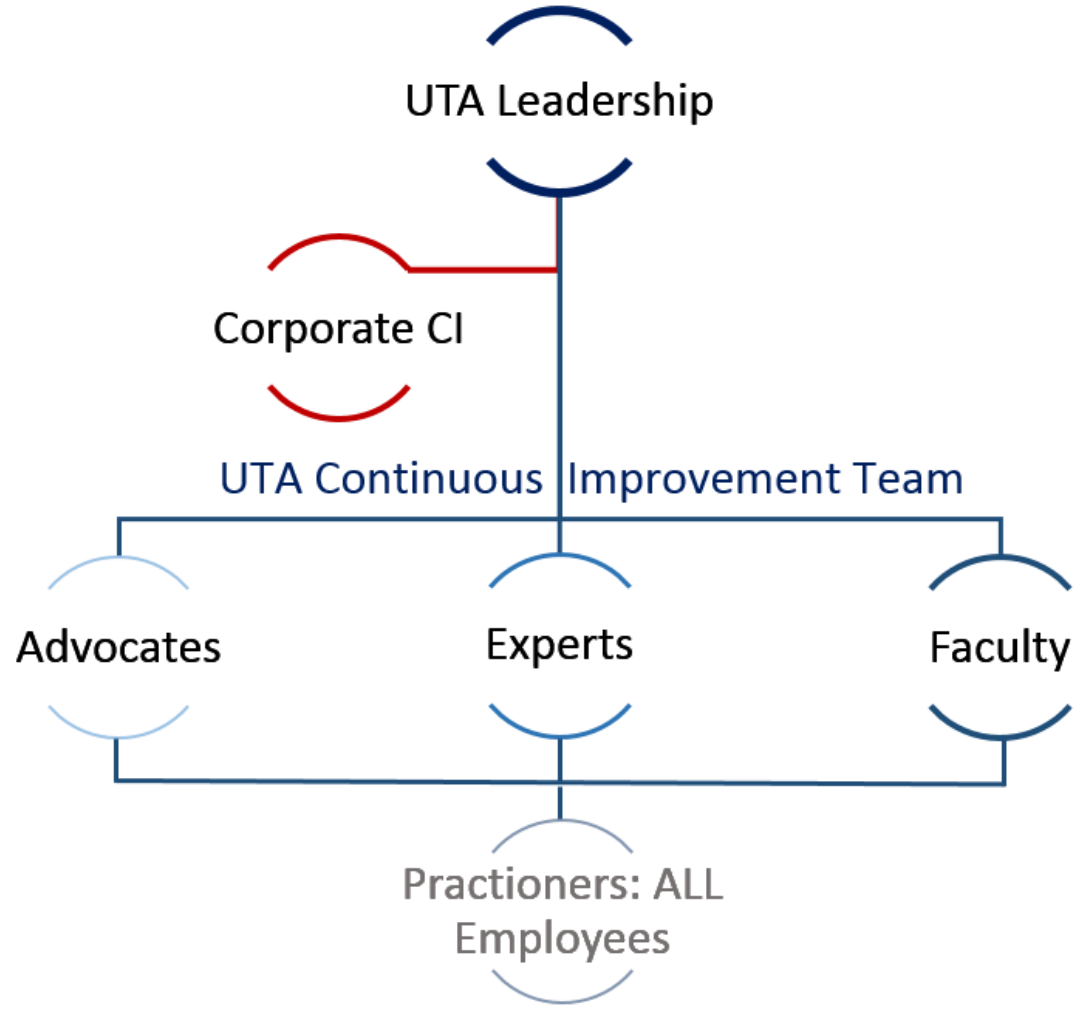
The Continuous Improvement Team is a go-to **resource** to deepen understanding of the UTA Way. We offer **learning** opportunities, skill development, project support and **empower** employees to deliver **quality** results that **improve** our customers' experience and make UTA a great place to work.

- **Our Vision:**

Improving the work is the work!



Our Structure



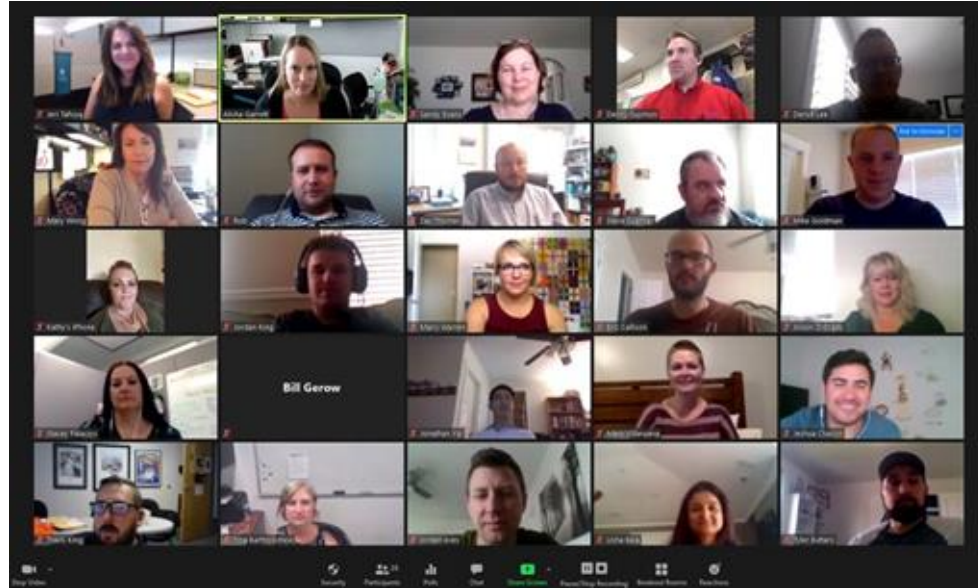
2020 CI Team Demographics

- 35 Team Members in 2020
- 28 Departments represented
- 8 members have promoted or taken on a new role in 2020
- Welcomed our first bargaining unit team members



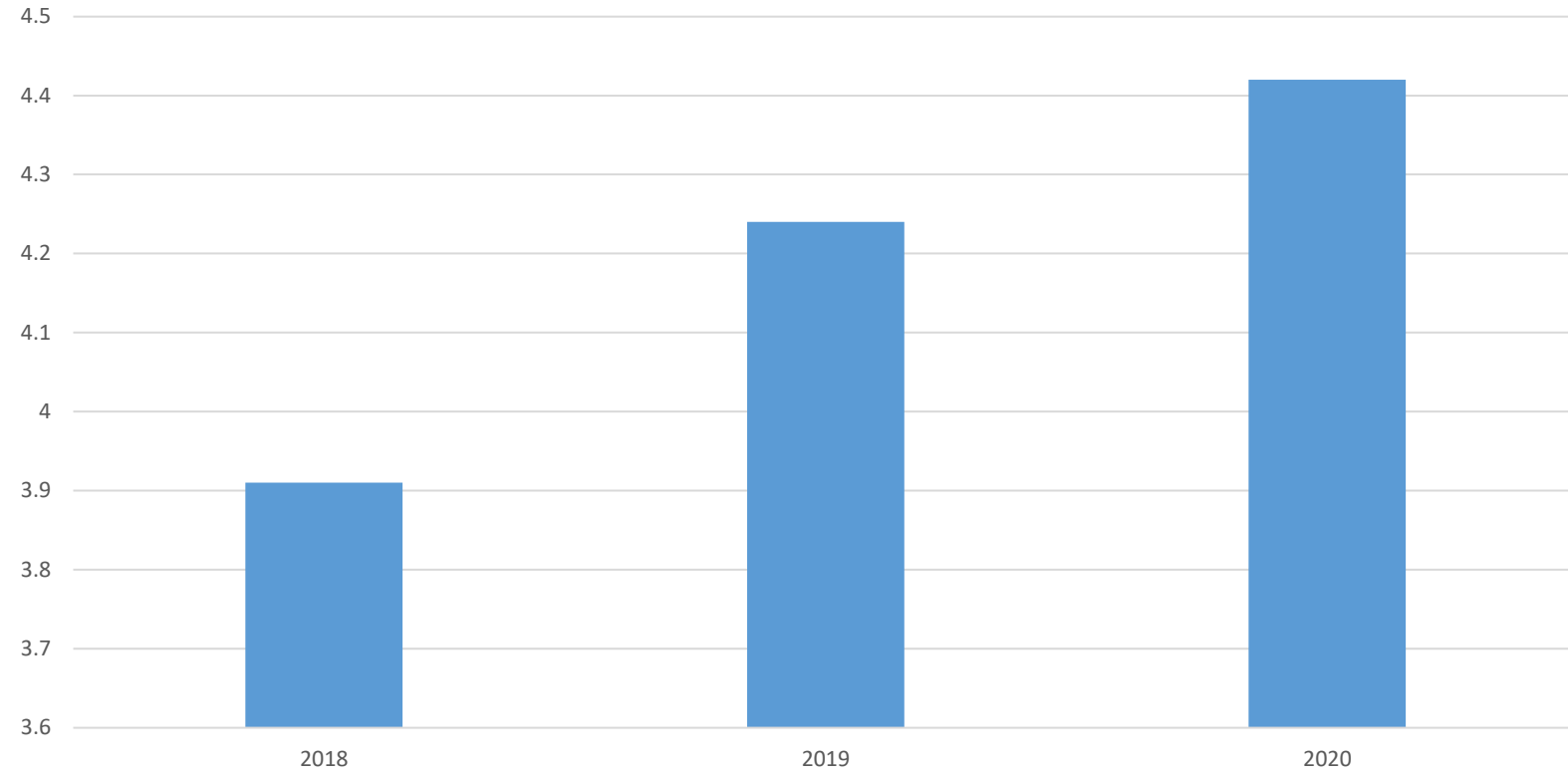
4 Core Goals of UTA's CI Team

- LEARN
- APPLY
- SUPPORT
- COACH & MENTOR



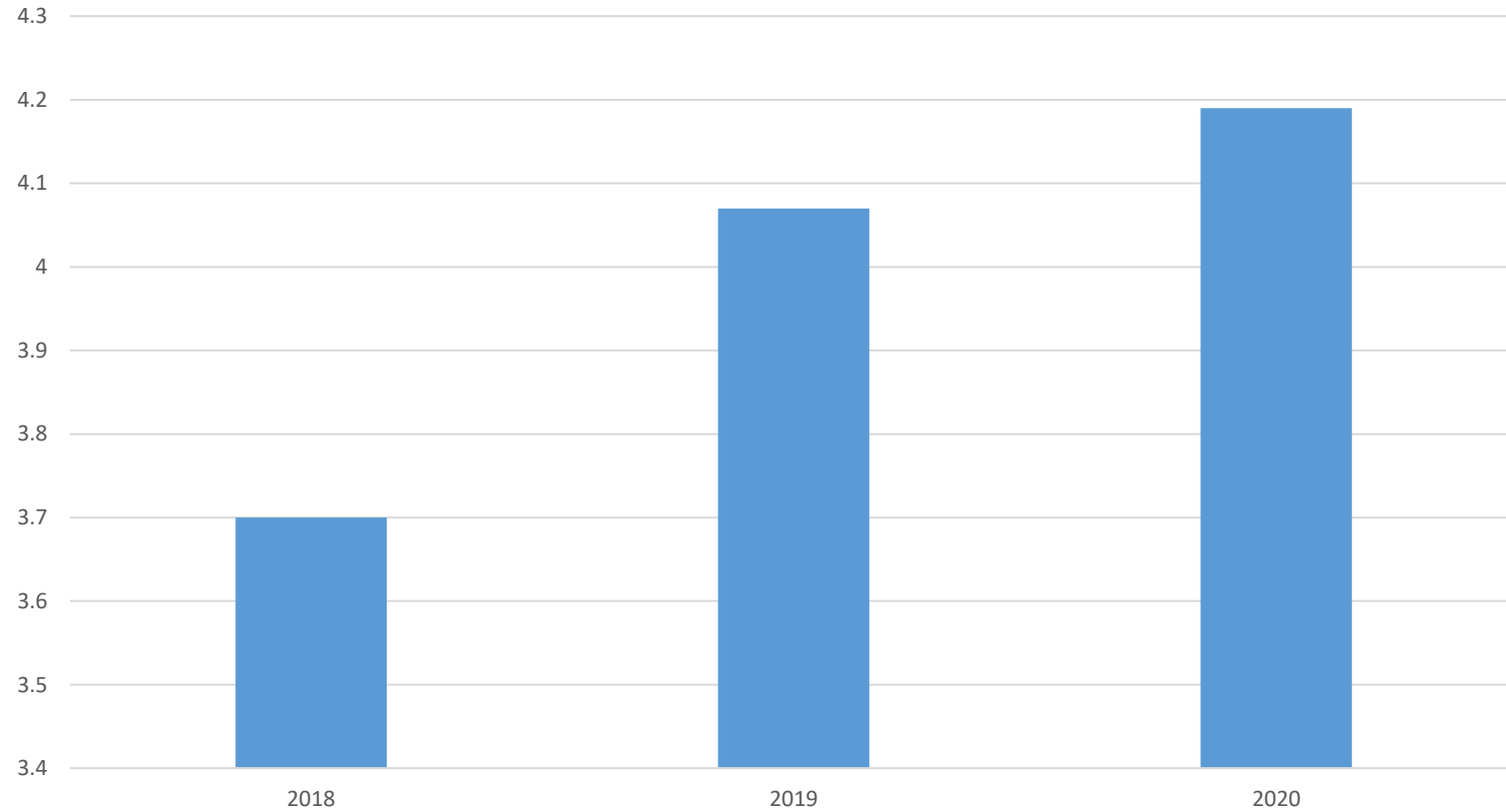
Measuring our Effectiveness: LEARN

Learning CI Concepts Weighted Average



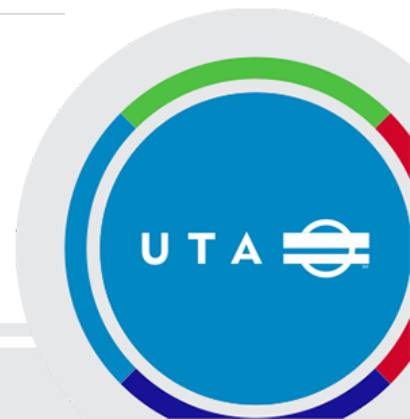
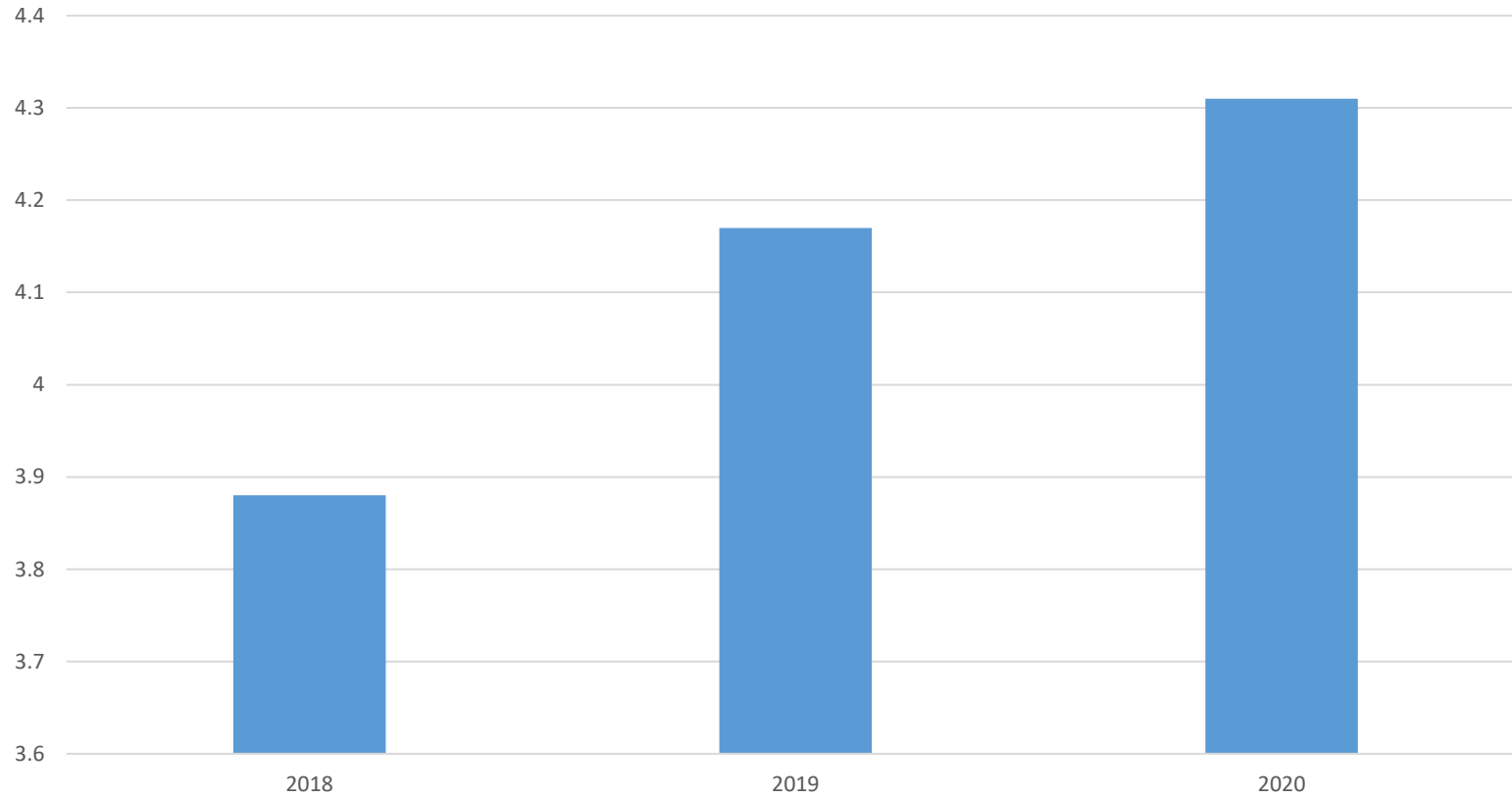
Measuring our Effectiveness: APPLY

Applying CI Concepts Weighted Average



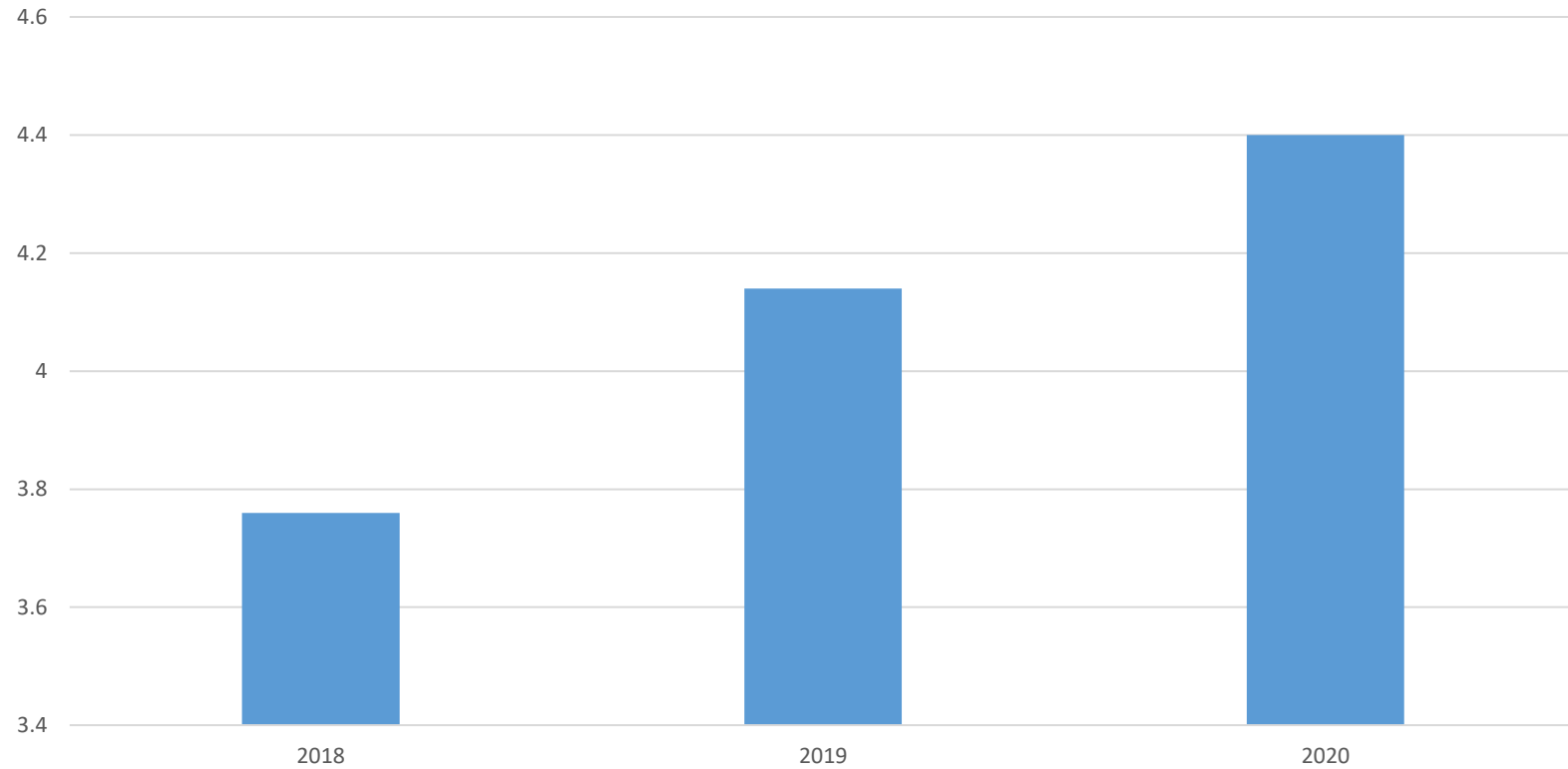
Measuring our Effectiveness: SUPPORT

Support CI Concepts Weighted Average

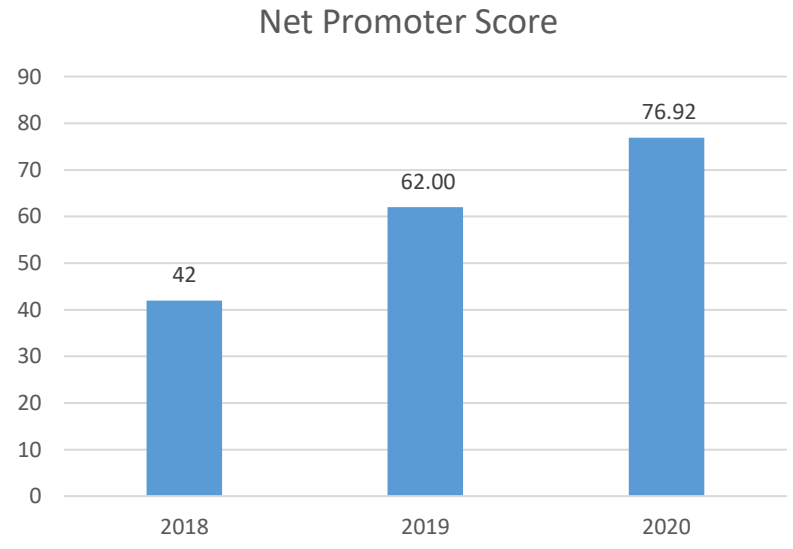
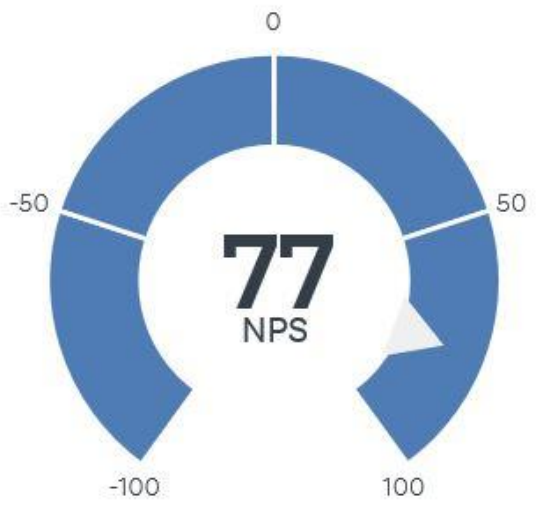


Measuring our Effectiveness: COACH/MENTOR

Mentoring Concepts Weighted Average



How likely is it that you would recommend joining the CI Team to a friend or colleague?



CI Team Certifications

- 17 people achieved their Advocate Certification
- 3 people achieved their Expert Certification
- 4 people maintained their Faculty Certification and 1 person achieved their Faculty Certification



Advocate Certification

- Alex Beim
- Carson Casey
- Denny Guymon
- Derick Lee
- Jordan Eves
- Jordan King
- Janet Lancaster
- Mary Wong
- Riley Williams
- Stacey Adamson
- Tina Bartholomew
- Tyler Buttars
- Trevyn Hatch
- Travis King
- Kathy Greenlee
- Steve Spencer
- Victoria Lemus



Expert Certification

- Travis King
- Usha Balakrishnan
- Jeshua Chacon



Faculty Certification

Achieved/Maintained

- Usha Balakrishnan- Achieved
- Ken Rees
- Eric Callison
- Bill Gerow
- Alisha Garrett



CI Team Project Highlights

- Team Members have been busy all year helping make improvements to their work, their teams work and finding better ways of serving our customers.
- Results:
 - Improved efficiency
 - Improved service to customers
 - Improved communication
 - Improved quality
 - Improved learning
 - And so much more!!!



Favorite Part of Being on the Team



Other Business

- a. Next meeting: February 24, 2021 at 9:00 a.m.



Closed Session

- a. Strategy session to discuss pending or reasonably imminent litigation



Closed Session



Open Session



Adjourn

in memory of Matt Johnson



Break

